

## TOWN OF GLASGOW

### HOUSING BOARD COMMITTEE MEETING MINUTES

June 21, 2023

Mayor Fannin called the meeting to order at 6:33 p.m.

Roll call was taken. Those present included: Mayor Fannin, Jay Ward, Eddie Hamilton, Mike Szerokman, Marty Blankenship, John Alderson, Member at Large, Amanda Holmes and Town Engineer Will Thornton.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous Housing Board Committee meeting were presented for approval. Mike Szerokman made a motion to approve the minutes as presented. Eddie Hamilton seconded the motion. Motion passed unanimously.

#### **DISCUSSION**

**Property Inspections** - Town Engineer Will Thornton, Fire Chief Marty Blankenship, Chief of Police, Darrick Cox and Council Member, Mike Szerokman conducted cursory house inspections for two properties in town after receiving complaints about compliance violations; one property on 2nd Avenue and one property on Railroad Avenue. Both properties were found to be in violation of town ordinances. Will Thornton will submit a letter containing his findings to the housing board and Kanawha County Commission.

**Enforcement Status** - Code Enforcement Officer Amanda Holmes reported 15 notices distributed to residents for ordinance violations. The committee decided to approach the town council with the possibility of purchasing a vest for Amanda to designate her role as Code Enforcement Officer.

**Ordinance (Animals)** - The committee will discuss issues related to dogs and cats at the next meeting.

**Building Permits** - Eight building permits have been issued. Amanda will follow up on two of the permits for storage buildings.

**Lien Update** - Nothing new to report.

**Fines** - The committee agreed that fines should be issued for residents who have not corrected non-compliance issues.

## **ADJOURNMENT**

Marty Blankenship made a motion to adjourn the Housing Board Committee meeting. John Alderson seconded the motion. Motion passed unanimously. The meeting adjourned at 7:01 p.m.

A handwritten signature in black ink, appearing to read 'D. Fannin', is written above a solid horizontal line.

Mayor, Donald Fannin