

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

February 3, 2022

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken. Council members present included: Mayor Fannin, Recorder, Jay Ward, Dee Leadmon, Eddie Hamilton, and Marty Blankenship. Mike Szerokman participated via Zoom. John Alderson was absent.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. Marty Blankenship made a motion to accept the minutes as presented. Dee Leadmon seconded the motion. Motion passed unanimously.

COMMITTEE REPORTS

Finance - Mayor Fannin reported the following balances:

General Fund - \$316,172.30
Utility Deposit Fund - \$2,366.44
Police Fund - \$88,048.43
Infrastructure Fund - \$41,957.43
Coal Severance Fund - \$5,081.37
American Relief Act Fund - \$113,945.00

The council reviewed the check register. The council had questioned the monthly charge of \$31.85 appearing on the check register as a Bank Service Charge. Recorder, Jay Ward called the bank to inquire, but has not received a return call yet. Marty Blankenship made a motion to approve the check register. Eddie Hamilton seconded the motion. Motion passed unanimously.

Recorder, Jay Ward reported to the council that David Snowden and David Howell are submitting the financial statement to the WV State Auditor's Office soon. He also reported that the online payment option for town fees has been successful so far.

In reviewing the finances, the clerk reported that the police salaries need to be moved from the Police Fund to the General Fund for budgeting purposes. Marty Blankenship made a motion to move funds for police salaries from the Police Fund to the General Fund. Dee Leadmon seconded the motion. Motion passed unanimously.

Fire Department - Fire Chief, Marty Blankenship reported 4 structure fires, 15 car crashes and one medical assistance with a cardiac arrest.

Police Department- Mayor Fannin commended new officer, Tyler Richard for doing a good job so far. Jay Ward asked the council to consider using the Kanawha County Deputy Sheriffs for weekend patrols to assist with coverage. Chief of Police, Brian Drake reported an arrest made for a 4-wheeler theft, some traffic stops and one citation. He also reported to the council that Officer Richard needs a body armor vest that fits him. Jay Ward made a motion to purchase a body armor vest for a cost of up to \$700. Marty Blankenship seconded the motion. Motion passed unanimously. After discussion about other equipment needed, the following items were approved for purchase:

100 uniform patches for \$298	Motion - Marty Blankenship Second - Dee Leadmon
Evidence Locker for \$520.18	Motion - Jay Ward Second - Marty Blankenship
Glock Model 19 Pistol, with ammo for \$687	Motion - Marty Blankenship Second - Eddie Hamilton
Shotgun for \$350	Motion - Marty Blankenship Second - Dee Leadmon
Shotgun slugs and buckshot for \$450	Motion - Marty Blankenship Second - Jay Ward

*All motions were unanimously approved.

Street Department - Director of Public Works, John Qualls reported the following:

- The electrician is working on the sewer plan project when the weather cooperates.
- A new door is needed at the sewer plant.

- The new jetter has been delivered. A root cutter attachment is needed. Marty Blankenship made a motion to purchase the root cutter attachment for a cost of \$1,620.12. Dee Leadmon seconded the motion. Motion passed unanimously. (Purchase will be made using American Relief Act funds.)
- John and DJ will both be attending jetter training in Utah. John will let the council know about the cost of DJ's airfare.
- A new tailgate is needed for the dump truck. Jay Ward made a motion to have a new tailgate constructed at a cost of \$2,795. Marty Blankenship seconded the motion. Motion passed unanimously.
- Sewer manholes on 2nd and 3rd Avenue (and others) need to be relined.
- Parts and labor for installing a wire harness on the salt truck are estimated at approximately \$900.
- Contractor, Steve Giannini is starting the Town Hall project next week.

PAYMENT OF BILLS

Mike Szerokman made a motion to pay the bills. Eddie Hamilton seconded the motion. Motion passed unanimously.

UNFINISHED BUSINESS

Sewer Rate Increase Status - Still in progress. Recorder, Jay Ward plans to meet with Town Attorney, Ray Keener to discuss and review.

Trash Truck Update - Should be finished by tomorrow.

Sewer Plant Electrical Status Update - The electrician is working on the project when the weather allows.

LED Lights Park Update - Still in progress.

Police Car Emblems - Chief Drake will take the Explorer in next week when the weather clears.

Speeding Through Town - Still a priority.

Stormwater/Sewer System - See Street Department report.

Downspouts - Smoke test will be conducted next week.

NEW BUSINESS

PO's for All Purchases - All departments will continue to use PO's for purchases. Standing PO's can be used for frequent purchases (stamps, etc...)

Town Security Cameras - The company consultant was unable to attend this meeting.

Projected Federal Money Projects - Jay Ward proposed scheduling a meeting to generate a plan/list of projects. Jay Ward made a motion to have a planning meeting on February 17th at 1:00 p.m. at the Senior Building. Dee Leadmon seconded the motion. Motion passed unanimously.

Enforcing Ordinances - Need to reinforce the ordinance related to bulk pickups. Residents need to place a work order for any bulk pickups within a timely manner. Jay Ward requested increased ordinance enforcement from the police department regarding bulk pickups.

Employee Incentive Pay - The council considered the pros/cons of Covid payments or long term investments.

ORDINANCES - None.

PETITIONS

Lynn Basford spoke to the council about blacktop crumbling around a drainline next to her property. She requested an inspection by the street department. John Qualls will inspect.

EXECUTIVE SESSION

Marty Blankenship made a motion to convene an Executive Session. Eddie Hamilton seconded the motion. Motion passed unanimously. The Executive Session started at 8:41 p.m.

Jay Ward made a motion to adjourn the Executive Session. Marty Blankenship seconded the motion. Motion passed unanimously. The Executive Session adjourned at 9:22 p.m.

Following the Executive Session, a vote was needed. Peggy Fisher petitioned the council for a second time regarding reimbursement for a pool pump motor that was

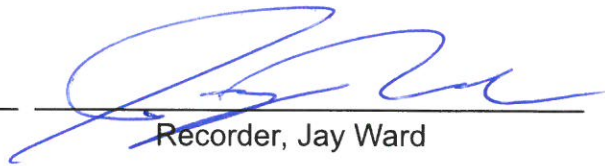
purchased in July of 2018. Mike Szerokman made a motion to allow the decision made in 2019 to stand.(Reimbursement cannot be justified due lack of documentation.) Marty Blankenship seconded the motion. Motion passed unanimously.

ADJOURNMENT

Mike Szerokman made a motion to adjourn the council meeting. Jay Ward seconded the motion. Motion passed unanimously. The council meeting adjourned at 9:23 p.m.

A handwritten signature in black ink, appearing to read 'D-F', followed by a horizontal line.

Mayor, Donald Fannin

A handwritten signature in blue ink, appearing to read 'Jay Ward', followed by a horizontal line.

Recorder, Jay Ward