

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

February 4, 2021

Mayor Fannin called the meeting to order at 7:01 p.m.

Roll call was taken. All members were present and a quorum was present. Town Attorney, Ray Keener was also in attendance.

A moment of silence was observed and the Pledge of Allegiance was recited.

The minutes for the previous meeting were presented for approval. Mike Szerokman made a motion to approve the minutes as presented. Marty Blankenship seconded the motion. Motion passed unanimously.

COMMITTEE REPORTS

Finance - Mayor Fannin reported the following balances:

General Fund - \$431,875.95

Utility Fund - \$4,010.75

Police Fund - \$55,561.70

Infrastructure Fund - \$35,105.03

The council reviewed the running budget and bank reconciliation. Recorder, Jay Ward reported that a payment for \$11,000.00 will be sent to the IRS for a back payment from 2018. \$3,099.99 will be deposited in the new Coal Severance Fund account. A briefing was given regarding the Utility Fund. Refunds will be given and the account will be renamed. The Budget Committee needs to convene in March to start planning for the upcoming fiscal budget.

Fire Department - Chief Blankenship reported 2 investigations and 3 fire calls so far this year. He also reported that the new heaters at the fire station are working well.

Police Department - Sgt. Rick Keglор from the Kanawha County Deputy Sheriff's Department gave an update. He reported the following for November and December:

37 traffic stops
10 citations
27 warnings
17 incidents
3 crash calls
1 felony arrest
4 misdemeanors
61 calls to 911

Street Department - Director of Public Works, John Qualls reported that the notices about split trash pick up were distributed to residents. There are various signs in town that need to be replaced. John Alderson discussed working with Mt. Olive Correctional Facility to get the signs made and replaced. Marty Blankenship made a motion for John Alderson to contact Mt. Olive to fabricate signs for the town at a cost of \$707.83. Jay Ward seconded the motion. Motion passed unanimously. John Qualls also reported that the street department needs a new winch for the trash truck. Marty Blankenship made a motion for the street department to purchase a winch at a cost of \$69.00. John Alderson seconded the motion. Motion passed unanimously.

PAYMENT OF BILLS

The council reviewed the check register. John Alderson made a motion to pay the bills. Mike Szerokman seconded the motion. Motion passed unanimously.

UNFINISHED BUSINESS

Sewer Rate Increase - A plan needs to be created to fit into the town budget.

Jamie Dalton's Yard - The council discussed calling West Virginia American Water to get an outside agency's opinion about the issue.

Gym Floor - The council reviewed and discussed estimates for repairs to the gym floor. Mike Szerokman volunteered to pull up the floorboards that need to be replaced. Mike Szerokman made a motion to contact Altek about how much wood needs to be removed and if there is warranty for the work. Eddie Hamilton seconded the motion. Motion passed unanimously.

Garage Heaters - This project is complete.

WWTP Wiring - John Qualls and John Alderson are still working on this project.

Stove at the Senior Building - A range pigtail is still needed for the project to be completed.

List of Projects - See attached list of completed and yet to be completed projects.

NEW BUSINESS

Auditor's Outbrief - Recorder Jay Ward announced that the State Auditor's official findings will be posted on the State Auditor's web page and an official letter will be sent to the council. There were 18 findings for the year 2018 and 13 findings for the year 2019. Most findings were related to record keeping and coding errors.

ORDINANCES

Burn Permits Rewrite - Chief Blankenship presented the council with the newly rewritten burning permit form. He also created a list of steps to be followed when obtaining a burning permit. Jay Ward made a motion to accept the rewritten burning permit form. John Alderson seconded the motion. Motion passed unanimously.

PETITIONS

John Daniels asked the town council to consider selling him the riverbank property near his house. The request will be placed on a future agenda for discussion.

EXECUTIVE SESSION

Mike Szerokman made a motion to convene an Executive Session. John Alderson seconded the motion. Motion passed unanimously.

The Executive Session convened at 9:08 p.m.

John Alderson made a motion to adjourn the Executive Session. Dee Leadmon seconded the motion. Motion passed unanimously. The Executive Session adjourned at 9:48 p.m.

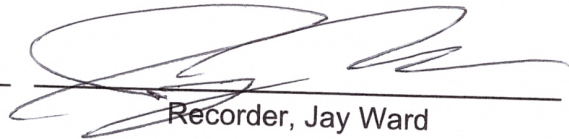
Mike Szerokman made a motion to request that Recorder, Jay Ward, Councilman, Marty Blankenship, Mayor Donald Fannin and Town Attorney, Ray Keener meet with Karen Miller from Miller and Amos, Attorneys at Law, to discuss labor and employment laws.

John Alderson seconded the motion. Motion passed unanimously.

Dee Leadmon made a motion to adjourn the council meeting. John Alderson seconded the motion. Motion passed unanimously. The council meeting adjourned at 9:50 p.m.



Mayor, Donald Fannin



Recorder, Jay Ward