

# TOWN OF GLASGOW

## Council Meeting Minutes

October 15, 2018

Mayor Peggy Fisher called the meeting to order at 19:02.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were reviewed. Larry Simmons motioned to accept the minutes. Stan Garten seconded the motion. Motion passed with a unanimous vote.

### **COMMITTEE REPORTS**

**Health and Sanitation** - John Qualls presented information about the Hydrant and Line Maintenance and Valve Exercising programs for council approval and adoption. Donald Fannin motioned to approve the programs. Eddie Hamilton seconded. Motion passed unanimously. Documents for program approval were signed by Mayor Peggy Fisher, Recorder, Jay Ward and Director of Public Works, John Qualls.

**Recreation** - The pool has been drained and winterized. It was noted that there is some paint peeling from the pool. Senior Bingo continues to do well. Discussion about donating food to provide a Thanksgiving dinner for the seniors.

**Streets and Lights** - The council expressed their appreciation for the new outside light that was installed at Town Hall. Eddie Hamilton provided a list of street lights that need to be repaired (See attached list). He also reiterated the need for lines to be painted on 1st street by the old NAPA building.

**Building** - Several building permits were issued for roofing and siding repairs.

**Finance** - Larry Simmons reported a balance of \$298,844.93 in the General Fund. Discussion regarding options for insurance rates, including the possibility of a group rate from the U.K.V. Mayor's Association.

**Burning Permits** - None to report.

**Housing Board** - No new information to report.

**Safety** - No accidents to report.

**Fire Department** - Fire Chief, Marty Blankenship, reported calls between October 1st - 15th. There were 5 fire calls and 2 medical calls. Chief Blankenship expressed a need for collaboration between the fire department and police department in dealing with drug overdoses and increasing drug use in our town. The fire department has received doses of Narcan and will be receiving training on how to administer it. He expressed safety concerns about storage of Narcan. He also informed the council about a new boat trailer that the fire department received through grant money. The fire department has been invited to attend a national training event in conjunction with the military, in Massachusetts. He assured the council that the town will still still have fire coverage because some volunteers will remain in town.

**Police Department** - Chief of Police, Chris Powell, reported 175 calls, which is less calls than the previous month. There were 93 traffic stops. 60 warnings and 33 citations were issued. (See attached Stat Report)

**Web Page** - Discussion regarding continued use of web page. Chief Powell will e-mail the monthly Stat Report to Jay Ward to post on the web page.

**Municipal Court** - Court will take place on October 16, 2018.

## **UNFINISHED BUSINESS**

### **Town Budget:**

- B & O Taxes - New forms for B & O and Business Licenses will be sent to rental property owners. There are a total of 84 rental properties in town as listed by the Assessor's Office. Discussion regarding fees for vacant rental properties. The property owner would be responsible for paying the following fees: \$25.00 if a property is vacant for 6 months, \$50.00 for one year, \$100.00 for two years, \$200.00 for three years or more. The mayor suggested that this be written as an ordinance.
- Verizon Air Cards for the police department were eliminated.
- There are now three cell phones through Sprint.

- Considering switching to Suddenlink phone and internet service for Town Hall, Police Department and Maintenance Department. Will also check with AT&T to see if it is a better rate.
- Discussion about collecting B & O from Nytis. Nytis has agreed to start paying B & O and will also provide backpay.

Letter to Fire Department - Jay Ward presented a draft copy of the letter to the fire department requesting discussion and negotiation for making the two final payments on the Pierce fire truck. Chief Blankenship addressed the letter with the council. He asked that the council consider continued utility payments by the town in return for the fire department making the last two payments on the Pierce fire truck. He also asked about the ownership status of the other fire truck that was supposed to be transferred to the Glasgow Volunteer Fire Department, Inc. Previous town minutes from 2015 - 2016 will be reviewed for clarification.

Heating and Cooling System at Fire Department - System still needs to be repaired/replaced.

Formation of PSD for Sewer - Stan Garten and John Qualls will obtain and complete application paperwork to form the PSD. They will work in conjunction with Matt Wiseman.

Clarification of Bulk Trash Pickup - Donald Fannin will draft written documentation of bulk pickup fees.

Unused Equipment Sales - Discussion about using govdeals.com as a platform that will allow people to bid on the unused equipment that the town would like to sell.

## **NEW BUSINESS**

Water Meter Reading and Billing - John Qualls requested Council's approval to bill minimum water usage for the month of October and a physical reading of each water meter. This would provide a baseline reading in order to fix billing and meter issues. Stan Garten made a motion to approve. Eddie Hamilton seconded the motion. Motion passed unanimously.

Town Halloween Party - The party will take place on October 30th from 7:00 - 8:00. Donald Fannin will donate pizzas for the party. Mayor Fisher will provide soda that was leftover from the pool. Discussed getting other donations from local businesses.

Mayor Fisher announced that Congressman Mooney will visit Glasgow on October 22nd.

### **PAYMENT OF BILLS**

Chief Financial Officer, Donald Fannin, presented the check register to show payment of bills. Stan Garten made a motion to approve payment of bills. Jay Ward seconded the motion. Motion passed with a unanimous vote.

### **ORDINANCES**

Mayor Fisher presented the first reading of the Grass Ordinance.

Discussion regarding changes to the Motor Vehicle Ordinance.

**PETITIONS** - None.

**LEAK ADJUSTMENTS** - None.

### **CITIZENS' CONCERNS**

John Pence voiced concerns about juveniles in town that are throwing rocks and causing damage to property.

### **ADJOURNMENT**

Mayor Fisher called for a motion for the meeting to be adjourned. Stan Garten made the motion for adjournment. John Qualls seconded the motion. Motion passed with a unanimous vote. Meeting adjourned at 22:06.

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Peggy S. Fisher, Mayor

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James Ward, Recorder

